

Rightmove Qualification – Platform

How learning with CELA works:

- The CELA Online Learning Portal is the key page for all your learning.
- On this page you can expand each unit to show the modules which make up the unit.
- Click into each module and to watch the video. Once you have completed, mark as complete.
- The handbook for each unit is visible next to every video for you to download and supplement your learning.
- There are also additional resources listed alongside relevant videos too.
- There is a progress bar on each unit which shows how far along you are. Once you have marked each module as complete, it will update.
- The performance bar is taken from the assessment at the end of each unit. **Please note**, you can take the assessment as many times as you wish, but it will always take your latest score.
- The overall progress and performance bar on the main page takes an average of all the units and works out your percentage. You can use this to track your overall process and to decide when it might be time to book your exam.
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Assessments and proof of understanding:

- Once you have completed each assessment, you will receive a certificate of understanding. **Please note**, this does not give you CPD points and is used only to show you have understood the content in the unit.
- You will find your certificates here: <https://hub.rightmove.co.uk/profile/my-certificates/>

Platform FAQs:

1. Am I eligible to enrol in to CELA?

You need to be 18 years old or over and you need to be able to commit to studying an estimated 120 hours of independent online learning. You will be asked these questions in the pre-qualification eligibility form, when looking to enrol online.

2. What are the progress indicators?

There are progress indicators at the top of the Online Learning Platform and on each the summary of all 13 units. We show a live view of your progress through each unit and then show you how far through the whole course you are.

3. How do the performance indicators work?

To help you understand how your learning is going, we show your performance per unit, based on your end of unit assessments.

Red (a score of 0-59%) means you didn't pass that test and we would advise you revisit the unit content to improve your understanding. Our live revision sessions might be useful for you too.

Amber (60-74%) shows that you did OK but there may be scope to brush up before you think about going for the final exam.

Green (75%-100%) shows that you understand the content and passed the unit assessment.

We take an average of all of these and give your overall performance measure on the CELA homepage. You can use this to gauge your exam readiness.

4. Do I have to complete all the units in the order shown on the page?

We highly recommend that you complete the learning in the order on the Online Learning Portal.

5. Where can I find the handbook?

You can access the handbook for each unit by clicking on one of the video modules and looking at the resources tab next to the video.

6. Why do I have to have completed each module before taking the assessment? –

The assessment is for the whole unit, meaning you could have a question from any of the video modules. So for the best chance of success you need to have viewed them all before taking the assessment

7. Can I retake the end of unit assessment? – Yes, but your latest score will be saved, not your best.

8. Can I use my certificate used for CPD? – No, the certificate is just for proof of understanding.

9. Can I access my certificate anywhere else in the hub? – Yes, your certificate will also appear under 'my certificates' in your dashboard.