

Dear [tenant]

Please find our rent deferment questionnaire below.

As per the government's guidance on 'rent holidays' (link below), tenants who have been financially impacted due to Covid-19 are able to talk to their landlord about delaying some rent to a later time, whilst paying as much as is affordable in the meanwhile; so that the amount of arrears will be as small as possible. Please follow the link and read the information.

### **Rent Deferment Questionnaire**

The following questions are designed to provide your landlord with a full picture of your circumstances so that they can review their contract with you and consider your proposal to temporarily delay a proportion of your rent. Each adult tenant should respond to the questionnaire and then provide further clarification or evidence if requested. Where your tenancy has a guarantor, your guarantor should also complete this questionnaire.

- 1) Please summarise how your circumstances have changed since the outbreak of Covid-19.
- 2) Please provide evidence of changes to your income as a consequence of Covid-19.
- 3) Please provide evidence of changes to your employment/self-employment status as applicable.
- 4) What government support do you qualify for?
- 5) Please confirm the amount of savings you have.
- 6) Taking the above into account please provide your proposal for reduced rental payments with proposed dates and amounts.
- 7) Please also provide your plan for the delayed rent to be paid back over a reasonable period of time, bearing in mind that your normal monthly rental amount will also need paying during this period.

In considering your financial circumstances, your landlord may seek to apply to their mortgage company for a mortgage payment deferral, which in turn would allow them to agree a rent deferral. Mortgage companies may require evidence to support the answers to the above questionnaire which may include; wage slips, letter from your employer, letter from your accountant, copies of bank statements, details of benefit claims or any other evidence that may support your request.

### **What happens to my data?**

By completing this questionnaire, you agree to your details and evidence being shared with the landlord and their mortgage provider.

### **Further guidance**

The government has produced the following guidance document for landlords and tenants which is useful as a point of reference:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/87650/Consolidated\\_Landlord\\_and\\_Tenant\\_Guidance\\_COVID\\_and\\_the\\_PRS\\_v4.2.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/87650/Consolidated_Landlord_and_Tenant_Guidance_COVID_and_the_PRS_v4.2.pdf)

We will continue to keep you up to date via our general updates. We wish you good health and do keep abreast of the latest guidance for staying safe by following the guidance from the government:

<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public#what-to-do-if-you-have-symptoms>

Yours etc  
(Agent)